



## MEMORANDUM OF UNDERSTANDING MEDICAL RECORD SERVICES

This Agreement is made at **Ahmedabad** on 01/9/21 between **Medical Superintendent Civil Hospital**, Ahmedabad herein referred to as **Hospital**, acting by and through its **Medical Superintendent**, **Dr. Rakesh Joshi** who is authorized to execute this agreement.

### And

**I Dean Govt. Dental College & Hospital Ahmedabad** herein referred to as hospital acting by and through its Dean **Dr Girish Parmar** who is authorized to execute this agreement.

Whereas, **CIVIL HOSPITAL** and **GOVT. DENTAL COLLEGE & HOSPITAL AHMEDABAD** have agreed to an agreement where by **Govt. Dental College & Hospital Ahmedabad**, will engage civil hospital to provide Medical Record Department Services.

### TERMS AND CONDITIONS

1. Scope of services of this agreement would include Medical Record Department services provided at Civil Hospital Ahmedabad.
2. Medical Record Collection, Transportation and Safe Handling will be responsibility of Govt. Dental College & Hospital Ahmedabad.
3. All the reports should be signed and verified by Doctors.
4. Both the institute will respect and maintain the patient's right to confidentially.

5. **Civil Hospital , Ahmedabad** will ensure statutory requirements as per the government rules and regulation and will ensure proper quality assurance programme of Medical Record Department Services.
6. Civil Hospital's medical record department will be verified annually by an authorized committee.
7. This agreement shall remain in force for a period of 5 years from the date of execution by both parties and shall be renewed automatically unless indicates in writing otherwise.

**For, Civil Hospital , Ahmedabad**



**Dr. Rakesh Joshi**  
**Medical Superintendent, Civil Hospital,**  
**Ahmedabad**  
**Medical Superintendent**  
**Civil Hospital, Ahmedabad.**

**For, Govt. Dental college and Hospital**  
**Ahmedabad.**



**Dr. Girish Parmar**  
**Dean, Govt. Dental college & Hospital**  
**Ahmedabad.**