



## THE STRUCTURE AND MECHANISM FOR INTERNAL QUALITY ASSURANCE CELL

Government dental college & hospital has an established internal quality assurance cell (IQAC) since 4<sup>th</sup> January 2021(circular number DCH/01/2021). It looks after continuous quality enhancement and sustenance of overall performance of the institute. It is under the able guidance of the cell that the college is able to receive esteemed NABH, SKOCH, Kayakalp awards, NQAS, etc. IQAC facilitates and actively participates in all the activities of the institute. It is constantly working in a planned manner to identify and remove deficiencies in any department that hinders continuous quality enhancement, may it be academic, clinical or administrative.

IQAC of Government Dental College and Hospital, Ahmedabad is headed by the Dean and Additional Director Dental, Dr Girish Parmar. The Coordinator of our IQAC is an enthusiastic academician with good knowledge and skill. She effectively coordinates and implements all the functions of IQAC .IQAC Committee consists of representatives from academic, administrative, student, parent, industrialist and alumni as members. Membership of nominated members is valid for a period of two years. IQAC holds quarterly meetings. It addresses issues of any stakeholders, plans upcoming events, looks after clinical, academic, financial and administrative performance of the last quarter and documents agenda minutes and action taken reports. New initiatives are encouraged in each meeting. Vital information is disseminated to various stakeholders for effective actions to be taken.

The dedicated and committed IQAC committee of Government Dental College and Hospital, Ahmedabad has established various modalities for an effective creation of data base which helps in not only for the smooth functioning of the institute but raises the bar of good quality practices. IQAC has its own tab on the institute website where documents related to various awards, accreditations like NABH, NAAC, minutes of IQAC meetings, etc are updated. IQAC of GDCHA has formed various committees for effective management of the institute.



**Dr. Girish Parmar**  
IQAC Chairperson

**Dr. Shikha Kanodia**  
IQAC Director

**Dr. Sima Odedra**  
IQAC Co-ordinator



The actions of various committees are reviewed by IQAC which ascertains over-all quality enhancement programs of institute.

<b>Committee</b>	<b>Roles and Responsibilities</b>
<b>Academic/ Curriculum Committee</b>	It prepares and executes the academic calendar for all the departments
<b>Dental Education Unit</b>	It organizes different scientific/faculty development programs for faculties.
<b>Examination Committee</b>	It prepares relevant time tables and conducts examinations for UG and PG students
<b>Research Committee</b>	It offers critical appraisal to submitted research proposals.
<b>Library Committee</b>	It looks after optimal utilisation and availability of all text books, reference books, journals, etc.
<b>Institutional Review Board-Ethics Committee</b>	It reviews all types of research proposals involving human participants
<b>Student council committee</b>	It enhances involvement of students in college activities and their communication with management and staff.
<b>Sports committee</b>	Its main functions are to plan, and conduct all sports
<b>Cultural committee</b>	It is responsible for all intra and inter college cultural events
<b>Grievance committee- Patient</b>	It resolves patient grievances
<b>Grievance committee- Staff/Student</b>	It resolves student and staff grievances
<b>Purchase committee</b>	It maintains uninterrupted flow of goods and services.



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<b>Finance committee</b>	It advises Governing Council on all financial matters
<b>Condemnation committee</b>	It guides condemnation and disposal of goods
<b>Hostel committee</b>	It plans and monitors maintenance of hostel
<b>Maintenance committee</b>	It develops and implements strategies for maintenance of infrastructure
<b>Alumni Co-ordination Committee</b>	It is responsible for conducting alumni annual meets and involvement of alumni in college activities
<b>Women Harassment Prevention Cell</b>	It develops policies against sexual harassment and its implementation.
<b>Audit Committee</b>	It audits performance of the various departments.
<b>Anti-ragging Committee</b>	It ensures no ragging incident takes place
<b>Mentorship Committee</b>	It allots mentors to all students for their over-all guidance
<b>Parent-Teacher Meeting Committee</b>	It maintains communication between parents, teachers and students.
<b>Code-of-conduct monitoring Committee</b>	It monitors implementation of code of conduct
<b>Women's Welfare Cell</b>	It promotes a healthy working environment for female staff, students and faculty.
<b>Age Estimation Committee</b>	It performs age estimation of medico-legal cases
<b>Placement Committee</b>	It monitors employment potentials and arranges campus interviews for students





GOVERNMENT DENTAL COLLEGE AND HOSPITAL,  
AHMEDABAD.



<b>Information Technology Cell</b>	It maintains IT resources for hospital management and education
<b>NEP Cell</b>	It looks after effective implementation of National Education Policies

**IQAC**  
Chairperson

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Director

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