

GUJARAT UNIVERSITY OF TRANSPLANTATION SCIENCES
(Established under Gujarat Act No. 9 of 2015)
IKDRC-ITS Premises, Civil Hospital Campus, Asarwa, Ahmedabad-380016
Ph. 079- 22682241

TENDER NOTICE

Tender notice No. GUTS/Equipment/01/2018

Tenders are invited for supply, installation and commissioning of Bio-electric impedance/Body analyser system from direct importers/authorized representative appointed by parent manufacturer or its subsidiary company for the research project of the Gujarat University of Transplantation Sciences (GUTS).

Sr.No.	Name of Equipment	Quantity	Tender document fee	E.M.D
1.	BIA/Body Analyzer	one	Rs. 500/-	Rs. 20,000/-

Specifications:

- The BIS/BODY ANALYZER Should have 98% correlation with DEXA
- SMF-BIS TECHNOLOGY

SR NO			QTY	Yes/No
1	Bio Electric Impedance System	<p>1.)Measurement System: Tetra-polar Bioelectrical Impedance Analysis</p> <p>2.) Range: More than 280 Impedance Measurements by Using 6 Different Frequencies (1kHz, 5kHz, 50kHz, 250kHz, 500kHz, 1000kHz) at Each of 5 Segments (Right Arm, Left Arm, Trunk, Right Leg, and Left Leg)</p> <p>3.) Calibration: Automatic Calibration Check requires.</p>	1	

4.) Measurement Method:

Direct Segmental Multi-frequency Bioelectrical Impedance Analysis Method, Simultaneous Multi-frequency Impedance Measurement

5.) Body Composition

Calculation Method:

No Empirical Estimation

6.) Results/Output/Report :

Body Composition Analysis (Total Body Water, Protein, Soft Lean Mass, Minerals, Fat Free Mass, Body Fat Mass, Weight), Muscle-Fat Analysis (Weight, Skeletal Muscle Mass, Body Fat Mass), Obesity Analysis Segmental Lean Analysis ECW Ratio Analysis Body Composition History,

Score, Visceral Fat Area (Graph), Body Type (Based on BMI/Percent Body Fat, Weight, Nutrition Evaluation, Obesity Evaluation, Body Balance Evaluation, Segmental Fat Analysis, Segmental Body Water Analysis, Segmental ICW Analysis, Segmental

ECW Analysis, Segmental Circumference, Visceral Fat Level (Graph), Research Parameters (Intracellular Water, Extracellular Water, Skeletal Muscle Mass, Basal, Metabolic Rate, Waist-Hip Ratio, Waist Circumference, Visceral Fat Level, Visceral Fat Area, Obesity Degree, Bone Mineral Content, Body Cell Mass, Arm Circumference, Arm Muscle, Circumference, FFMI, FMI)

Reactance (5kHz, 50kHz, 250kHz), Whole Body Phase Angle (50kHz), Segmental Phase Angle (50kHz, Right Arm, Left Arm, Trunk, Right Leg, Left Leg), Impedance (Each segment and each frequency)

7.) LCD Monitor Colour display

8.) Testing Range: 3~99 years

9.) Testing Weight Range: 10~ 270 Kg

10.) Database: Test results can be save minimum 1,00,000 results.

11.) External Interface:

RS-232, USB, USB SLAVE, LAN Port, Bluetooth , Wi-Fi

12.) Back up: Data Can be copy directly to USB by plug in directly to device and save in Excel format.

13.) Analytic Software: The Unit should be able to transfer data to PC System by Wi-Fi/ Bluetooth device and Data can be Analysis through Software and the same can be take print by attached printer

14.) PC System & Printer: Core i3, 4 GB RAM, 1 TB Hard disk, Keyboard, Mouse with 19 inch Screen along with windows 8 or higher (License version) and A4 Size B/W Printer.

Key Dates

Sr. No.	Description	Schedule
1.	Downloading Tender Document (On Line)	15/11/2018 from 11.00 AM to 04/12/2018 upto 03.00 PM
2.	Due date and Time of Submission alongwith envelopes containing the “Technical Supporting Documents”, inclusive of the “Tender Fee”, “EMD Fee” to be submitted physically (Physical)	05/12/2018 upto 11.00 AM
5.	Date and Time of Technical bid Opening	05/12/2018 at 03.00 PM Room No. 45, IKDRC-ITS, Civil hospital campus, Asarwa, A’bad-16

Terms and Conditions

1. Eligibility Criteria:

- I. Tenderer must be an Indian Manufacturer or Authorized Distributor for imported item or Subsidiary of original foreign manufacturer.
- II. In case of imported items (equipment – materials), the authorized representative or dealer shall be allowed to quote the tender, but such authorized representative or dealer should be a regular supplier of products of that manufacturer for last three years preceding the date of Technical Bid. Such authorized representative or dealer should submit a letter by original manufacturer duly filled in prescribed format (Annexure-II) with tender documents otherwise tender will be ignored.
- III. The Indian manufacture should have experience of manufacturing and selling of quoted product for three years preceding the date of opening of technical bid. For this purpose, they have to submit Chartered Accountant’s certificate in original, showing year wise production and sales for quoted product for last three years.
- IV. In case a subsidiary company of a foreign manufacturer is participating in tender process, it will have to produce documents that they are 100% subsidiary company of their foreign manufacturer whose item / instrument is quoted.

1. Preparation and Submission of Tender:

The tenderer shall submit the tenders in one sealed cover, containing three separate sub sealed covers before last date of submission.

Part-I: Tender Document Fee and EMD

Part-II: Technical Bid

Part III: Commercial Bid

All sealed covers should be submitted by RPAD/SPEED POST/COURIER/HAND DELIVERY at the below mentioned address before last date of submission.

Office of Gujarat University of Transplantation Sciences,
IKDRC-ITS Premises, Civil Hospital Campus,
Asarwa,
Ahmedabad-
380016
Gujarat, India.

(a) No tender will be accepted after prescribed closing time for submission of the tender.

The delay will not be condoned for any reason whatsoever including postal/transit delay.

(b) In no case, rates should be quoted anywhere except in Commercial Bid part. The tender will be rejected without any further processing or reference if the rates are quoted or written at any other place.

(c) In the first instance only the "Technical Bid" with supporting documents will be opened. After scrutiny, the "Commercial Bid" will be opened only of those tenderers whose Technical Bid satisfy the technical requirements of the tender and are otherwise acceptable.

(d) The purchase Committee of GUTS, Ahmedabad shall be the tender approving authority for the purpose of this tender.

2. Tender Document Fee:

Each tender must be accompanied by tender document fee of Rs. 500/- (non-refundable) by DD of any nationalized/scheduled bank drawn in favour of GUTS. Non-payment of the document fee will make the tenderer liable for disqualification.

3. Earnest Money Deposit:

Each tender must be accompanied by EMD of Rs.20000/- in the form of DD in favour of GUTS payable at Ahmedabad, of any Nationalized Bank / Scheduled Bank. The EMD of the successful bidder shall be returned after the contract is finalized. Bid(s) received without EMD will be rejected. No interest will be paid on EMD.

The E.M.D. shall liable to be forfeited in the following circumstances.

(a) Tender is rejected due to failure to furnish the requisite documents in the proper format or giving any misleading statement or submission of false affidavit or fabricated documents.

(b) Tenderer fails to sign the agreement for entering into contract in case the offer is accepted, due to any reason whatsoever.

(c) Tenderer fails to supply the goods / items as per the orders placed within the delivery period so stipulated.

4. Rates: The tenderer supplying indigenous goods or already imported goods shall quote only in Indian Rupees on F.O.R. basis inclusive of all levies and duties wherever applicable. The tenderer must quote the taxes levied, if any on the Indian Agency commission. The supplier shall be responsible to get the goods air-freighted/sea freighted & air insured/marine insured up to the delivery location. Rates should be quoted on DOOR Delivery Basis at IKDRC - ITS, Ahmedabad, Inclusive of all the charges, with break-ups as per Format of Commercial Bid with inclusive all type of Taxes.

5. Validity: 90 Days from the date of opening of the tender, which can be further extended by 90 days if desired by authorities.

6. The tenderer must provide original documentary proof of the date and place of manufacturing of supplied equipment. The company should also give the certificate that the model quoted is the latest and not obsolete; and spares will be easily available for next 5 years after warranty. Imported items should be US-FDA or CE certified. The Tenderer is requested to submit minimum three certificates and copies of work order for similar work done by them in the past.

7. The tenderer must satisfy that they are in possession of the requisite permissions / licenses / permits required for the supply of the equipment and they are in force and valid on the last date of the submission of the tender / signing of the agreement as the case may be. In case, the certificates / licenses / permission are outdated or the validity period is over, the proof of applying for renewal should also be attached.

8. Warranty /Guarantee:

For the equipment, tenderers must quote 5 years comprehensive warranty (Including all Spares, Consumables, Accessories and Labor) from the date of completion of satisfactory installation. The warranty charges shall not be quoted separately otherwise the offer shall be rejected. Also the bidders are requested to submit their quote (Rates) for subsequent 5 years (i.e. years 6 to 10 inclusive) Comprehensive Maintenance Contract (CMC) (Including All Spares, Consumables, Accessories and Labour). Failure to comply this condition will entail the rejection of the bids.

9. Tenderers will have to provide four free services for maintenance during the warranty period at least once every three months. If tenderer fails to provide any of four free services, 0.25% of total purchase amount of the equipment for each such services that is not provided shall be forfeited from Security Deposit. Preventive maintenance would also include the calibration of equipments, so the supplier will have to calibrate all equipments during warranty and CMC period. Apart from this, the supplier will have to do necessary quality Assurance (Q.A.) test for equipments during his preventive maintenance visit and as and when required by the user.

10. Tenderers will have to provide a list of consumables/spares, & rates in case they are not covered under CMC. This rates will remain in force for the entire period of contract till the end of CMC. It will not be considered for price evaluation but would be negotiable.

11. Uptime guarantee: During warranty period, bidder shall maintain and keep 95% uptime per year (347 days/annum). The principals or their authorized service providers are required to submit a certificate that they have satisfactory service arrangements and fully trained staff who will attend to complain within 48 hrs. to support the uptime guarantee failing which 0.05% of total amount of the equipment shall be recovered from Security Deposit for each extra day of delay as liquidated damages.

12. In case of malfunction/breakdown, if the supplier fails to fulfill the contractual obligations of warranty and repair / replace the defective part and make the equipment operational within 30 days of lodging the complaints, the entire security deposit will be forfeited unless company provides temporary back-up support within 72 hrs of registering the complaint till the time machine is repaired and returned.

13. Delivery & Installation: All the items ordered shall be delivered & installed within 30 days from the date of issue of purchase order. All the aspects of safe delivery, installation and commissioning shall be the exclusive responsibility of the supplier.

If the supplier fails to deliver, install and commission the goods on or before the stipulated date, then a penalty at the rate of 2% per week of the total order value shall be levied subject to maximum of 10% of the total order value.

14. GUTS reserves the right to ask the tenderers for arranging demonstration of the equipment before opening of commercial Bid.

15. Security Deposit:

(a) The successful tenderer shall have to pay security deposit at the rate of 10% of total contract value by irrevocable Bank Guarantee (BG) or Fixed Deposit Receipt (FDR) issued by any Nationalised Bank/Scheduled bank in favour of GUTS at the time of entering into agreement for the performance of the contract. The validity of bank guarantee should be for a period of 60 days beyond warranty and CMC period combined. The security deposit will be refunded only after satisfactory execution of the contract and recovery of dues, if any, after expiry of the contract period. On security deposit no interest will be paid.

(b) Earnest money paid will not be adjusted against security deposit, of successful tenderer.

(c) Security deposit paid by the successful tenderer shall be liable to be forfeited by the GUTS if the agency not able to carry out the work in accordance with the terms and conditions of the tender/LOI/WO.

16. At the time of installation and commissioning of items, two sets of service manual, circuit diagram as well as operating manual must be provided in English language. The successful tenderer is required to impart training to operate equipment at the place of installation within seven days of its installation till satisfaction of the user department.

17. The entire work included in the tender shall be executed by the tenderer and tenderer shall not directly or indirectly transfer, assign, underlet or sublet the contract or any part thereof. If the agency is unable to fulfil the work order, then GUTS will get work done from the other agency and the difference amount if any will be recovered from the tenderer.

18. Vice Chancellor, GUTS, Ahmedabad reserves the right to reject any or all tenders or part thereof or split the work between more than one tenderer, without assigning any reason whatsoever.

19. Tenderer must submit technical printed catalogue and technical data sheet to substantiate offer.

20. Satisfactory Installation: Satisfactory installation means the faultless functioning of

the equipment for a minimum period of 30 days after installation.

21. Payment Terms: 100% of the order value shall be released within 30 days of satisfactory installation and submission of the report by concern department.

22. Signed & stamped compliance sheet of the technical specification of the items must be enclosed with the technical bid. Checklist of documents to be submitted alongwith technical bid (Annexure III) must be enclosed with technical bid. Decision of the management regarding technical qualification is final and binding to the tenderer and no correspondence will be entertained in this regard. Any misinformation regarding the specification of the equipment offered or failure to enclose documents would mean outright technical rejection.

23. All the tender papers and documents should be attested with the seal or stamp of the tenderer.

24. In case of any dispute or difference of opinion in the interpretation of any of the terms and conditions of this tender, the decision of the Vice Chancellor, GUTS, Ahmedabad shall be final and binding to all.

25. The competent court and forum at Ahmedabad in Gujarat State, India only will have jurisdiction to deal with and decide any legal dispute or contravention between the parties hereto.

26. Failure/ Non-compliance of any Govt. provisions will be viewed very seriously by the GUTS and liable to termination of the contract with immediate effect and by doing so if any payment due to GUTS is pending, it will be recovered from pending bills/security deposit of the tenderer.

27. All queries regarding tender specifications and any other clauses included in tender document should be addressed to

Dept. of Physiotherapy
IKDRC – ITS,
Civil Hospital Campus,
Asarwa, Ahmedabad-380016
Ph.No. 079-22687009

I have read and understood all the above terms and conditions of tender in all and I hereby agree and abide with the same.

Date:
Place:

Signature
Name of signatory

List of Annexures:

Annexure – I	:	Tender Submission Form
Annexure – II	:	Manufacturer’s Authorization Form
Annexure – III	:	Check List of Documents to be submitted along with Technical Bid
Annexure – IV	:	Commercial Bid
Annexure – V	:	Commercial Bid for Annual CMC
Annexure - VI	:	List and Rates of Consumables
Annexure - VII	:	Declaration

ANNEXURE – I

TENDER SUBMISSION FORM

From: M/s. _____ Ph.No. _____

To: The Registrar,
GUTS,
IKDRC-ITS Premises,
Civil Hospital Campus,
Asarwa, Ahmedabad-380016

Sub : Supply, installation and commissioning of Bio-electric impedance/Body analyser system

Tender Enquiry No.: _____

Dear Sir,

1. I/We hereby submit our tender duly signed & stamped (No thumb impression should be affixed) alongwith necessary documents for the

2. I/WE are enclosing herewith the Demand Draft No..... dated..... for Rs...../- and Demand Draft/Bank Guarantee No..... dated..... for Rs...../- drawn in favour of GUTS, Ahmedabad (payable at Ahmedabad) towards Tender Fee and EMD respectively.

3.I/We have gone through all terms and conditions of the tender documents and hereby agree to abide by all the terms and conditions, stipulated in the tender notice in connection with delivery, warranty, penalty etc.

4. Commercial Bid is being submitted under separate cover.

5. I/We have noted that overwritten entries shall be duly cut & rewritten and initialed.

6. I/We verify that the copies of the certificates / documents attached herewith are authentic true copies of the original certificates / documents and I/We undertake to produce the original certificates / documents for verification on demand. I/We undertake to supply the attested copies of certificate / documents required at the time of signing the letter of agreement if my/our offer is accepted.

7. I/We undertake to sign the contract/agreement, if required, within 15 days from the date of issue of the letter of acceptance, failing which my/our security money deposited may be forfeited and my/our name may be removed from the list of suppliers.

8. I/We verify that I/We are in possession of the requisite licenses / permits required for the manufacturer / supply / sale /distribution of the items and further verify that the said licenses / permits have not been revoked /cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been blacklisted / debarred / stopped from supply of the items quoted in the Tender Enquiry by any Government Department / Organization / undertaking in India.

9. I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Direct Demanding Officer or failure to comply with any contractual terms and conditions laid down by you / them will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the Purchase Committee of the GUTS.

Yours faithfully,

Name, Address and phone no.of the person, signing the tender:

Office:
Mobile:

Residence:
Fax:

Place:
Date:_____

Signature & Seal of the Bidder

Annexure – II

MANUFACTURER'S AUTHORISATION FORM

(To be submitted for Imported items by authorized dealers/representative)

Tender Enquiry No :

Dated:

Equipment Name :

Dear Sir,

1. I/We (name of the OEM) are the original manufacturers of the above equipment having registered office at (full address with telephone number/fax number & email ID and website), having factories at _____ and _____ , do hereby authorize M/s. _____ (Name and address of bidder) to submit tender, and subsequently negotiate and sign the contract with you against the above tender no.

2. No company or firm or individual other than M/s. _____ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

3. I/We shall notify the Registrar, GUTS immediately if there is any change in the agreement between M/s. ----- and me/us regarding authorized distributorship of our products.

4. I/We also hereby undertake to provide full guarantee/warranty /Comprehensive Annual Maintenance Contract as agreed by the bidder in the event the bidder is changed as the dealers or the bidder fails to provide satisfactory after sales and service during such period of Comprehensive Warranty / Comprehensive Annual Maintenance Contract and to supply all the spares/ accessories / consumables etc. during the said period.

5. We also hereby declare that we have the capacity to manufacture and supply, install and commission the equipment tendered within the stipulated time.

(Name)

For and on behalf of M/s. _____

(Name of manufacturers)

Date:

Signature of the authorised person

Place:

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

Annexure – III

CHECK LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH TECHNICAL BID

.	Check List	Submitted [Yes/No/NA]	Validity (if applicable)	Page No
<u>1</u>	Letter from parent firm in case of authorized representative/dealer			
<u>2</u>	Valid Trade Licence / Manufacturing license/ Import licence (enclose the attested copy)			
<u>3</u>	PAN/TAN/ other statutory documents (enclose the attested copy of statutory documents)			
<u>4</u>	G.S.T. Registration No. and Date (enclose the attested copy)		_____	
<u>5</u>	C.A. Certificate showing year wise production & sale of the quoted item for 3 years for Indian manufacturers			
<u>6</u>	Income Tax clearance certificate or Returns of last 4 quarters			
<u>7</u>	US (FDA) / CE / ISO / NABL certification			
<u>8</u>	Certificate that Model quoted is latest & Mandatory spare parts availability for 5 yrs. after warranty Certificate			
<u>9</u>	Warranty Certificate for 5yrs.			
<u>10</u>	Mandatory CMC for 5yrs. after warranty Certificate along with rates			
<u>11</u>	Full list of spares/accessories/consumables not covered in CMC alongwith prize			
<u>12</u>	Certificate that firm has satisfactory service arrangements and fully trained staff available to support the uptime guarantee alongwith Name, Address, Contact No. & Email ID of Service Centre			
<u>13</u>	Certificate that the firm has never been black listed/ debarred by any State/ Central Government / Undertaking / Organization for the items quoted at present			
<u>14</u>	Two sets of service manual, operating manual and circuit diagram in English language			
<u>15</u>	The Certificate that the quoted equipment have not been and are not being supplied to any other organization at a rate lower than being quoted here.			
<u>16</u>	User's list and certificate about satisfactory performance report of the equipment duly authenticated by at least 3 existing users of the equipment			
<u>17</u>	Signed & stamped compliance sheet of the technical specification of the items with technical printed catalogue and technical data sheet of the Item			

Note:

- (a) If valid trade licence constitutes/consists of more than one certificate/page then all the pages are to be enclosed failing which tender is liable to be cancelled.
- (b) It is verified that all the certificates / permissions / documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.
- (c) I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.

Date:

Name:

Place:

Signature & Seal of the Bidder

Annexure – IV
COMMERCIAL BID

T.E No. ----- **Due date**-----
Name of the Equipment-----
Name of Manufacturer-----**Country of origin**-----
Make----- **Model**-----

Sr. No.	Details		Price in Rupees (Per Unit)	
A.	(i)	Ex-factory price Main equipment with standard accessories.		
	(ii)	Optional Items		
		(a)		
		(b)		
		(c)		
B.	Total Ex - Factory prices (i) + (ii)			
C.	GST @			
D.	Any other tax if applicable			
G.	Total F.O.R.D. price.			
H.	Total Price in words Rs.			

Note:-

- (1) Optional item shown in Technical Bid should be quoted separately. The prices for optional items if not required will be excluded for ranking purpose.
- (2) All terms and conditions of supply shall be applicable as per tender terms. Any terms and condition enclosed with Commercial Bid shall be ignored or in such a case offer is liable to be rejected.

Place:- _____ **Name:** _____

Date:- _____ **Signature & Seal of the Bidder** _____

Annexure – V

**COMMERCIAL BID FOR ANNUAL COMPREHENSIVE MAINTENANCE CONTRACT AFTER
WARRANTY PERIOD**

T.E No. ----- Due date-----
Name of the Equipment-----
Name of Manufacturer-----Country of origin-----
Make----- Model-----

Years	*C.M.C. Rates (Rs.)	Applicable Taxes (%)	Applicable Taxes (Rs.)	Total Rate (Rs.)
1 st Yr.				
2 nd Yr.				
3 rd Yr.				
4 th Yr.				
5 th Yr.				
Total Rs.				
(Total Rupees In words)				

* After completion of Warranty period of 5 yrs.

Note :-

1. The cost of Comprehensive Maintenance Contract (CMC) which includes preventive maintenance including testing & calibration as per technical/ service /operational manual, labour and spares, after satisfactory completion of Warranty period may be quoted on yearly basis for complete equipment.
2. The rates of CMC may be quoted in Indian Rupees only alongwith taxes applicable. If not specifically stated, price will be taken inclusive of such taxes and no claim for the same will be entertained later.
3. All software updates should be provided free of cost during CMC period.
4. Quoted CMC price should not be more than 7 % of FOB and escalation in the next year should not be more than 5 %, otherwise offer will be out rightly rejected.
5. All terms and conditions of supply shall be applicable as per tender terms. Any terms and condition enclosed with Commercial Bid shall be ignored or in such a case offer is liable to be rejected.
6. The supplier shall keep sufficient stock of spares required during Annual Comprehensive Maintenance Contract period. In case the spares are required to be imported, it would be the responsibility of the supplier to import and get them custom cleared and pay all necessary duties.

Place:- _____ **Name:** _____

Date:- _____ **Signature & Seal of the Bidder**

ANNEXURE VI
LIST AND RATES CONSUMABLES

T.E No.

Due date.....

Name of the Equipment.....

Name of Manufacturer.....**Country of origin**.....

Make.....

Model.....

The following Consumables & Spares are essential for this equipment without which it cannot be made Operational/ functional. All the consumables and spares are covered under CMC except given below:-

(a) The list of consumables:-

Sr. No.	Name of consumables	Packing Unit	Price per Unit	Remarks

(b) The list of spares parts:-

Sr. No.	Name of Spares	Packing Unit	Price per Unit	Remarks

The above mentioned rates (after negotiation, if any) would be fixed for the entire duration of contact including CMC & Warranty.

Place:-

Name:

Date:-

Signature & Seal of the Bidder

ANNEXURE VII

DECLARATION

On Tenderer's Letter Head

From:

Ref.:

Date:

To,

Vice Chancellor,
GUTS,
Institute of Kidney Diseases and Research Centre Premises,
Civil Hospital Campus,
Asarwa, Ahmedabad-380016.

Dear Sir,

I/We hereby solemnly declare that none of our partners jointly or severally or our Firm/Company/Associates' company has been Black Listed by the Central Government or any State Government or any Public Sector undertakings.

I/We hereby further state that if this declaration is found to be false at any time, GUTS shall be free to take recourse to any action against us as it may deem fit.

Thanking You,

Yours Faithfully,

(Name and Signature)

(Seal)