

RESUME

NAME : Chandrakant Patilbuwa Padwal.

ADDRESS : Amira Proportise.
Flat No.20.Tinewadi Road, Sambhajinagar
Rajgurunagar, Tal.Khed Dist.Pune-05

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EMAIL ID : chandrakantp6@gmail.com

DATE OF BIRTH:19th APRIL 1985

SEX : Male

NATIONALITY : Indian

CASTE : Hindu - Maratha

EDUCATION AND QUALIFICATION:

PROFESSIONAL QUALIFICATION :

DIPLOMA IN MATERIALS MANAGEMENT 2007 -2009 - From St.Paul's
Institutes.Mumbai.

ACADEMIC QUALIFICATION :

12th Arts 2002 -2003 - From Vikas High School & Jr. College
Vikhroli.

10th Matric2000-2001- From Sandesh Vidyalaya Vikhroli.

Computer Qualification :

MS-CIT(MS. Office, Internet ,Dos) ERP System.

PROFESSIONAL EXPERIENCE :

A) : Raj Kumar Forge Ltd. (Chakan)

Raj Kumar Forge Ltd is largest Product Portfolio in forging jobs

Role : Store Assistant.

Work Experience : June.2011- Till Date

The job requires :

As Store Assistant I took all responsibility of keeping stocks of material, maintain
minimum stocks.

* Handling All operation In store Department.

- *Dispatch of raw material with vechile arrangement to concern vendors.
- *Store management and complete utilization of store space
- * Inventory Management.
- * Prepare GRN, Issue shortage reort monthly
- * Receipt of material & allocation as per location.
- * Issue to production line as per schedule make entry in bin card.
- * Return the rejected material to suppliers.
- * Stock verification of raw material & consumable material.

B) Niton Valve Ind.Pvt.Ltd :

Niton Valve Ind.Pvt.ltd. is a largest product portfolio in valves. Like Globe, Gate, Check , Ball & other Valves.

Role : Purchase Assistant.

Work Experience : April 2008 - MAY 2011

The job requires : As purchase Assistant I took All responsibility of save cost for possible Purchase, function including planning , inventory Control , vender- Development etc.

- * Receipt of purchase requisition of plant.
- * Flot the inquiry & collect various quotations, compare the quote.
- * Negotaitte with supplier for requires material & negotiates with price.
- * Issue purchase order & follow up for receipt in time.
- * Co-ordination with accounts for timely payments processing.
- * Procuring bearing, electrical,hardware,inserts,tools,oil etc.

C) Gayatri Fabricator Pvt.Ltd. :

Role : Store Cum Dispatch Assistant.

Work Experience : Jan 2004 - 2008 April.

The job requires:

Responsible for all planning of dispatch activities for engineering items.

- * Material planning & Arrangement.
- * Delivery schedule planning.
- * Despatch finish component to customer duly arranging invoice & transport.
- * Appoint & negotiate with transporters.
- * Prepare GRN, Issue shortage reort monthly
- * Receipt of material & allocation as per location
- * Issue to production line as per schedule make entry in bin card.
- * Return the rejected material to suppliers.
- * Stock verification of raw material & consumable material.

Date :

Place : Rajgurunagar.

Chandrakant Padwal