

RESUME

SOMNATH CHATTOPADHYA

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Career Objective

To contribute continuously in the ever-sensitive field of Organization through result oriented performance linked progress.

Education Qualification

| Course | Board/University | Year |
|--|--------------------------------------|-------------|
| Management of Business Administration (HR) | Sikkim Manipal University | Pursuing |
| Postgraduate Diploma in Hospital and Healthcare Management | Symbiosis Centre Of Health Care Pune | 2009 |
| Bachelor in Hospital Management | West Bengal University of Technology | 2007 |
| Bachelor in Science | University of Burdwan | 2005 |
| All India Senior Secondary | Central Board Of Secondary Education | 2001 |
| All India Secondary | Central Board Of Secondary Education | 1997 |

Other Qualification

1. ISO 9001:2008 Quality Management Systems (QMS) lead auditor.
2. Diploma in computer application

Capabilities

- Communicate effectively with colleagues and others.
- Convincing power to get work done
- Flexibility in adopting to change
- Work well under pressure to meet deadlines

Work Experiences

2006(November onwards) : Public Relation Officer –Marketing
Kovai Medical Center and Hospital (KMCH) , Coimbatore

Job Responsibilities :

- Designing advertising materials in the form of brochure and Poster.
- Developing corporate relationship and developing networks by making Tie up with small hospitals for referral of patients for super specialty care.
- Arranging CMEs and seminars.
- Promoting new hospital of K.M.C.H Specialty Hospital Erode
- Assisting international patient as well as north and north east patient of India.

2007(July onwards) : Consultant – Quality Assurance (Team Leader)
Octavo Solutions, Pvt. Ltd. Kolkata
The Health and Hospital Consultants, New Delhi

Job Responsibilities:

1. Preparation of Gap Analysis report according to the NABH Standards .
2. Project, Strategic planning and policy development
3. Hospital service design and Operation Management.
4. Personal training and development.
5. To maintain Hospital internal quality under NABH standard.
6. Developing public and rural health.
7. Quality healthcare assessment.

(Projects Undertaken NABH & NABL : Government of Gujarat, Health and Family Welfare (Six District Hospital and Two Medical College); Government of Madhya Pradesh, Health and Family Welfare (Five District Hospital); Bhandari Hospital at Jaipur, Tagor Hospital at Jaipur, Kalla Hosital at Jaipur, Heart and General Hospital at Jaipur and Yashoda Super Speciality Hospital, Ghaziabad).

2010(March onwards) : Associate Consultant
Medica Synergie Pvt. Ltd Kolkata

Projects Undertaken ISO 9001:2008 Certification: Government of Madhya Pradesh, Health and Family Welfare (District Hospital Jhabua & Mandla) and Government of West Bengal, Health and Family Welfare (Sub Divisional Hospital, Bishnupur)

Presently supporting Madya Pradesh , Health and Family welfare Department for the Supervision of Quality Assurance of BEmONC Institutions

Job Responsibilities:

1. Facilitating in Gap Assessment of hospital, as per the standard norms of the ISO 9001:2008 certification program , IPHS and NABH Standards.
2. Facilitating in Development, Implementation, Monitoring & Supervision of Quality Management Systems (SOPs, Quality Manual, Policies / Work Instructions etc.
3. Facilitating/Imparting Training on various standard policies and procedures, Manuals, Protocol and Guidelines, Indicator etc.
4. Preparing of budgeting, manpower planning and proposal for Certification Projects. Facilitating the implementation of documented Quality Management System, Facilitating Internal Audit of Quality Management Systems, Facilitating with external certification body for QMS certification Audits

Workshop/ seminar

Attended workshop on "National Accreditation Board for Hospitals and Health care Providers " by Quality Council of India, 2008

Final Internship : **Kerala Institute of Medical Science (KIMS),** Trivandrum

Project(s) Undertaken :

- Meeting to different hospital for developing network of referral hospital
- Staff Survey and Patient satisfaction analysis.
- Time analysis of pharmacy department
- Conducted Neonatal Advanced Life Support (NALS) training programme

Summer Training : **Kovai Medical Center and Hospital (KMCH),** Coimbatore

Project(s) Undertaken :

- Over All Administrative Department
- Over All Clinical Departments

Extra Curricular Activities :

- Participated In Science Fair, Secured 3rd Position Organized By Shamsundar College
- Passed In The Senior General Knowledge And Intelligence Organized By Central Institute Of Senior General Knowledge And Intelligence Test
- Participated In Recitation, In Centenary Of Swami Vivekananda
- Secured 72% In The 42nd annual All India UN Information Test
- Secured 56% In The 38th annual All India UN Information Test
- 15 days project on Overall Hospital Administration – Burdwan Medical College and Hospital, Burdwan.

Hobbies

- Interaction with people
- Listening Music

Personal Information

Date of Birth: Aug 11, 1981

Father's name: Mr. A.K. Chattopadhyaya

Marital status: Married

Present Salary: Rs 41,500 P.M

Reference:-

1. Dr. Debashis Kumar Roy , Superintendent .S.D Hospital, Bishnupur, Govt. Of West Bengal
2. Mr. Shobhit Jain, Mission Director , Sarva Shiksha Abhiyan, Govt. Of Madhya Pradesh
3. Mr. Partho Sarti Dey, Consultant Planning MedicaSynergie Pvt Ltd

Declaration

I hereby declare that the statements made above are true to the best of my knowledge and assure to serve the satisfaction of the authorities concerned.

Place :

Date :

(SOMNATH CHATTOPADHYA)